Nepal College of Information Technology

**Unit Test**

Spring 2012

Program : BE IT Time : 2 hrs

Semester : (VI) FM : 75

Subject : Organization & Management PM : 35

* *Candidates are requested to give their answer as far as practicable in their own words.*
* *The figure in the margin indicates the full marks*
* ***Attempt ALL question***

**Long Questions (Compulsory)**

1. Define Management. Mention the function of Management. Explain the importance of management. (1+2+5)

2. Briefly explain the levels of managers in the organization. Also explain about the importance of authority and relationship in the organization (5+3)

3. What is organization? What are the principles of organization? (1+6)

4. Briefly explain about the line and staff organization structure and matrix organization structure. (4+4)

5. What do you mean my formal and informal organization? What are the differences between formal and informal organization? (2+6)

6. What is organizational chart? Explain different types of organization chart. (2+5)

7. What is motivation? What are the types of motivation? Explain any four importance of motivation in an organization. (1+3+4)

8. Explain Maslow’s hierarchy theory of motivation in detail in organizational context. (8)

**9. Write Short notes: Answer any three**

a) Management by objectives (MBO)

b) Hygienic motivation theory of motivation

c) Line organization structure

d) Managerial grid theory of leadership

e) Types of leadership style

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